



Date .....



Part 1 : For customer

Part 2 : For staff ONLY

Customer information

Customer Name .....
Company Address or Department/Faculty /University .....
Telephone ..... Mobile Phone .....
E-mail .....
PSU. Government sector /state enterprise Private
(For student, please specify advisor's name)

Test report

Yes No
Thai English
Name in the test report
Customer name & Name of institute Name of institute Others (please detail)
Criteria Comparison
Invoice Thai English
Getting the test report at OSIT, PSU. via Mail via E-mail
attached raw data Print out Electronic file (via E-mail)

Test detail

Test objective .....
Instrument(s) .....
Sample Condition Solid Liquid Gas Powder Others (please detail)
Type/detail of sample(s) .....
Quantity.....sample(s) The attachment.....sheet (s)
1.....2.....
3.....4.....
5.....6.....
7.....8.....
9.....10.....
11.....12.....
Sample(s) storage consideration (specify)
Require sample after testing (You have to take the sample within one month from the date that you sent it, except in the case of the sample which is degradation sample will be got rid of immediately.)
\*\* OSIT doesn't set the standard of the criteria and doesn't evaluate the related test sample.
\*\* In case of inappropriate delivery or insufficient quantity of sample may be affected to the accuracy of testing results.
I've already checked the above detail by accepting the agreement together. And also I've allowed you to record, use, and show the personal information and the other personal information that might be happened in the future as per the purpose.
Signature.....Customer
(.....)

Detail of receiving testing sample(s)

Express Way

Sample quantity Enough Insufficient
We cannot specify
Sample delivering Appropriate Inappropriate

Contract review

We can test the sample (s) We will try to test the sample (s)

In case of testing in scope ISO/IEC 17025

Please specify .....

Date of receiving the test report

Table with 3 columns: Commitment, Schedule, Staff. Rows: At sending sample date, Amendment # 1, Amendment # 2

For analyst

Test report no. .... Date ...../...../.....
Signature .....

For chief of section/TM

Verified test report Date...../...../..... Signature .....

For head of scientific research equipment services

Verified test report Date...../...../..... Signature .....

Service charge

The test service.....Baht
Discounts/ exemption.....Baht
Delivery.....Baht
Total.....Baht

For service staff

The data is correctly and completely. Date ...../...../.....
Signature .....

For financial staff

Bill/Vol. .... No. ....Date ...../...../.....
Amount..... Baht Signature .....

Part 3 : For customer

I've got the samples Date...../...../..... Signature .....
I've got the reports Date...../...../..... Signature .....

Storage for sample to customer

Notes

Notes area with dotted lines for text entry