



Customer code

Test Request Form

No.

Date

BARCODE

Part 1 : For customer

Part 2 : For staff ONLY

Customer information

Customer Name
Company Address or Department/Faculty /University
Telephone
Mobile Phone
E-mail
PSU, Government sector /state enterprise, Private
(For student, please specify advisor's name)

Test report

Yes, No, Thai, English
Name in the test report
Customer name & Name of institute, Name of institute, Others (please detail)
Criteria Comparison
Invoice, Thai, English
Getting the test report, at OSIT, PSU, via Mail
via E-mail, attached raw data

Test detail

Test objective
Instrument(s)
Sample Condition, Solid, Liquid, Gas, Powder, Others (please detail)
Type/detail of sample(s)
Quantity, sample(s), The attachment, sheet (s)
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
Sample(s) storage consideration(specify)
Require sample after testing
OSIT does not set a decision rule and does not report statement of conformity (e.g. pass, fail)
In case of inappropriate delivery or insufficient quantity of sample may affect the accuracy of testing results

I have checked the detail above and I accept the agreement with the authorities.

In addition, I consent to test the sample(s) in all cases.

Signature Customer
(.....)

Detail of receiving testing sample(s)

Express Way

Sample quantity, Enough, Insufficient, We cannot specify
Sample delivering, Appropriate, Inappropriate

Contract review

We can test the sample (s), We will try to test the sample (s)

In case of testing in scope ISO/IEC 17025

Please specify

Date of receiving the test report

Table with 3 columns: Commitment, Schedule, Staff. Rows: At sending sample date, Amendment # 1, Amendment # 2

For analyst

Test report no., Date, Signature

For chief of section/TM

Verified test report, Date, Signature

For head of scientific research equipment services

Verified test report, Date, Signature

Service charge

The test service, Baht
Discounts/ exemption, Baht
Delivery, Baht
Total, Baht

For service staff

The data is correctly and completely, Date, Signature

For financial staff

Bill/Vol., No., Date, Amount, Baht, Signature

Part 3 : For customer

I've got CD, Date, Signature
I've got the samples, Date, Signature
I've got the reports, Date, Signature

Storage for sample to customer

Notes